



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

November 18, 2003

Robert M. Naftaly, Treasurer
Friends of Senator Carl Levin
Post Office Box 1857
Detroit, MI 48231

Response Due Date:
December 18, 2003

Identification Number: C00088484

Reference: October Quarterly Report (7/1/03-9/30/03)

Dear Mr. Naftaly:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Senate Public Records Office by the response date noted above.** An itemization of the information needed follows:

-Schedule B of your report (see attached) discloses one or more contributions that appear to exceed the limits set forth in the Act. The Act precludes an authorized or principle campaign committee from making a contribution to a candidate for federal office in excess of \$1,000 per election. (11 CFR§ §102.12(c) and 102.13(c))

If any apparently excessive contribution in question was incompletely or incorrectly reported, you must amend your original report with the clarifying information.

If the contribution made was excessive, you must notify the recipient committee and either request a refund of or redesignate (if applicable) the amount in excess of \$1,000.

If requesting a refund, you also must inform the Commission in writing of such a refund and provide a photocopy of any refund request sent to the recipient committee. The refund must appear on Line 15 of the Detailed Summary Page and on a supporting Schedule A of the report covering the period in which the refund is received.

In regards to redesignations, you can authorize the recipient committee to redesignate the excessive portion of the contribution to another election provided the new designation does not exceed the limitations on contributions made with